

Student Enrolment form

Please return enrolment form by either:

Email: avt@nelsonbay.com
Post: Academic & Vocational Training
PO Box 43 Anna Bay Port Stephens NSW 2316

Academic & Vocational Training is a Registered Training Organisation
Provider Number 91070

Competency Unit: CHCMEL-401A Plan, Conduct and Review a Marriage Ceremony

Correspondence Course

Student surname.....Given name/s.....

Preferred name

Are you Male or Female (please circle one or the other)

Address.....

.....

Date of birth

Home telephone number

Mobile telephone number

Email address

Do you need assistance with language, literacy or numeracy skills?

Please circle Yes No

If you circled yes, you will be referred to other institutions offering this assistance, and there may be a financial fee charged to you for this service.

Signature of student

Premature Course Release and Refund Policy

Any refund of the course fee will be at the discretion of the principal of A.V.T.

No refund will be granted to a student who has commenced the course.

If a student has paid the stated fee and the course has not been forwarded to the student, then a 100% refund will apply.

Commencement of the course is deemed to have occurred when the course package has been opened.

If you do not agree with the policies and procedures of Academic & Vocational Training Pty Ltd., a full refund will be forwarded within 7 days of receipt of your application for a refund.

If you choose to proceed with your application to enrol as a student in the above course, please sign the section below, and return it with your course fee and enrolment form

Nationally Accredited course held by correspondence.
A Student Manual will be forwarded within 7 days of receipt of payment.

Payment arrangements:

100% of the course fee must be forwarded with enrolment form, unless other arrangements have been made.

Student Name

Signature Date

Payment method cheque amount..... money order amount.....

credit card Mastercard/Bankcard/Visa

Amount to pay.....

Card number..... Expiry Date.....

Name on card..... Signature.....